

[GLOBAL OUTREACH REFERENCE]

On the following two pages, you will find a reference form. You are required to provide 2 references for the Global Outreach Application process. Please select one person for each of the two following types of people, who will then fill out the form and return it to us.

- 1) Teacher or Employer
- 2) Adult Ministry Leader (pastor, adult leader, supervisor, mentor)

Your 2 Reference Forms are due before Interviews are held. Please give your references ample time to fill out the form. Keep in mind that if you are asking them to mail your reference form it will still need to arrive before your interview.

You can have your reference fill out the form two different ways:

1. **Hard Copy Reference Form - Mail**

Print out the reference form (found below)

Fill in your name and sign form

Provide the person with a stamped envelope, addressed to:

Jaret Carlson
New Heights Church
8000 NE 58th Ave
Vancouver, WA 98665

Hard Copy Reference Form – Scan

Print out the reference form (found below)

Fill in your name and sign form

Your reference may scan form and send to jcarlson@newheights.org (rather than mailing it)

2. **Online Reference Form**

Send reference form link to be completed by your reference

<https://forms.gle/tZyswiYKTpZsKFky7>

If you have any questions about the reference forms please contact Jaret Carlson
(jcarlson@newheights.org)

[GLOBAL OUTREACH REFERENCE]

Please use this form for your Teacher/ Employer and Ministry Reference.

Applicant Information

Name of Applicant (Please Print): _____

Applicant's Signature (I waive the right to see this reference) _____

To be completed by Reference

Global Outreach is a unique cross-cultural missions experience with New Heights Church. It is a 2-week trip during July / August of 2023. Individuals who are selected to serve on a Global Outreach Trip will be faced with various service and leadership challenges, during trainings and while on the trip. We are seeking to make sure that all participants have the necessary character and values for optimum success.

Instructions: Please complete the reference form as objectively as possible and mail or email (jcarlson@NewHeights.org) this form by **January 29th**. If you have any questions or comments, please don't hesitate to send an email. Thank you for your help.

Your Name: _____ Email Address: _____

Company/Title: _____ Phone Number: _____

1. How do you know the applicant? _____

2. How long have you known the applicant? _____

3. How well do you know the applicant? _____

4. What are some strengths and weaknesses the applicant would bring to this team?

Strengths:

Weaknesses:

5. How does the applicant respond in situations that are stressful and intense?

- | | | | | |
|---|------------------------------------|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> Gets discouraged | <input type="checkbox"/> Withdraws | <input type="checkbox"/> Gets angry | <input type="checkbox"/> Shuts down | <input type="checkbox"/> Accepts patiently |
| <input type="checkbox"/> Meets constructively | <input type="checkbox"/> Thrives | <input type="checkbox"/> Unknown | | |

Please explain:

[GLOBAL OUTREACH REFERENCE]

6. If you could encourage the applicant to grow in one area, what would it be?

7. Using a scale of 1 to 5, please rate the applicant in the following areas:

	Poor		Average		Excels
Leadership	1	2	3	4	5
Flexibility	1	2	3	4	5
Peer Relationships	1	2	3	4	5
Emotional Stability	1	2	3	4	5
Willingness to Serve	1	2	3	4	5
Judgment / Decision Making:	1	2	3	4	5
Teachable	1	2	3	4	5
Reliability	1	2	3	4	5
Teamwork	1	2	3	4	5
Submits to Authority	1	2	3	4	5

8. Please check one box below:

- ☐ I strongly recommend this applicant.
- ☐ I recommend this applicant.
- ☐ I recommend this applicant with some reservations
- ☐ I do not recommend this applicant.

9. Any additional comments:

Signature: _____ Date: _____

[GLOBAL OUTREACH REFERENCE]

Please place this reference form in the envelope provided by the applicant and mail to:

Jaret Carlson
New Heights Church
8000 NE 58th Ave
Vancouver, WA 98665