

# \$100 REIMBURSEMENT REQUEST

Thank you for helping someone in need!

Please complete this form, attach receipts, and bring to the New Heights Church office (8000 NE 58th Avenue, Vancouver 98665). Once your request is approved, we will mail you a reimbursement check. We are unable to reimburse for gift cards or gifts of cash.

Name: \_\_\_\_\_

Your mailing address: \_\_\_\_\_

Your phone number: \_\_\_\_\_

Your email address: \_\_\_\_\_

Name of the person you helped: \_\_\_\_\_

What did you pay for? \_\_\_\_\_

Amount you're requesting: \_\_\_\_\_

If you have any questions, please contact the New Heights finance office at (360) 694-4985 or at [Accounting@NewHeights.org](mailto:Accounting@NewHeights.org).